



"IGNITING PASSION FOR THE GAME"®

*Affiliated with the United States Youth and Amateur Soccer Associations,
United States Soccer Federation and Federation Internationale de Football Association*

FILING A YOUTH INSURANCE CLAIM

You are required to submit the items listed below in order for your insurance claim form to be processed. If we receive your claim form without the required items, it will be returned until all items are submitted, which may result in unnecessary delays in processing your claim.

If the injury occurred during *sanctioned outdoor* play:

- Completed Claim Form
- A copy of the team official roster signed by the Member Association/League registrar
- A **separate written statement** from your coach, assistant coach, or team manager, if the injury occurred during a scheduled practice or game. Must be signed and dated.

If the injury occurred during *sanctioned indoor* play:

- Completed Claim Form
- A copy of the team roster signed by the affiliated indoor facility manager.
- A legible copy of the front and back of your indoor player I.D. card.
- A copy of the game sheet from the game in which the injury occurred. (If during game)
- A **separate written statement** from your coach, assistant coach, or team manager, if the injury occurred during a scheduled practice or game.

The items listed above are required to submit your claim to the insurance company, but if you have your itemized bills or Explanation of Benefits from your primary insurance, you may provide them at this time. They are not required for us to submit, but the insurance company will request them from you later.

Completed forms may be emailed to insurance@ntxsoccer.org

Questions – Please call 214-297-5022

POLICY NUMBER:
BAX-318067-00

POLICY YEAR: 9/1/2021-9/1/2022

IMPORTANT

This claim form must be mailed to your state association listed below:

North Texas State Soccer Association
3803 Parkwood Boulevard, Suite 200
Frisco, Texas 75034

SECTION I TO BE COMPLETED BY CLAIMANT, PARENT OR GUARDIAN

1. Name: (LAST) _____ (FIRST) _____ (MIDDLE) _____
2. Date of birth: ____ / ____ / ____
3. Sex: ☐ Male ☐ Female
4. Home Address: (STREET) _____
(CITY) _____ (STATE) _____ (ZIP CODE) _____
5. Type of claimant: ☐ Player ☐ Coach/Asst Coach ☐ Other: _____
6. Accident date: ____ / ____ / ____
7. Description of injury (Indicate LEFT or RIGHT; i.e. Left Leg): _____
8. Did accident occur during (✓ all that apply) ☐ game ☐ practice ☐ tournament ☐ indoor soccer
☐ sanctioned/sponsored activities ☐ travel directly and interruptedly to or from activity premises
9. Describe how injury was sustained: _____
10. Name of field / facility where accident occurred: _____

SECTION II STATISTICAL INFORMATION

1. Name of local association or league: _____
2. Name of club (if applicable): _____
3. Name of team: _____
4. Age Division: (U-12, U-10, etc): _____
5. ☐ Competitive ☐ Recreational
6. Time: ☐ Morning ☐ Afternoon ☐ Evening ☐ After Hours
7. Location: ☐ On Field ☐ Sidelines ☐ Spectator Area ☐ Other
8. Disposition: ☐ On-site Care Only ☐ Ambulance ☐ Personal transportation ☐ Refused care
9. Surface: ☐ Dirt ☐ Grass ☐ Artificial Turf ☐ Other
10. Surface condition: ☐ Dry ☐ Wet ☐ Icy ☐ Irregular
11. Position: ☐ Goalie ☐ Forward ☐ Defender ☐ Other
12. Activity: ☐ Running w/ ball ☐ Running w/o ball ☐ Defending ☐ Other
13. Situation: ☐ Hit by ball ☐ Collision w/ Participant ☐ Non-contact injury ☐ Other

SECTION III COACH OR LOCAL OFFICIAL VERIFICATION

Signature of Coach or Local Official

Coach or Local Official Name (print)

Date

SECTION IV AUTHORIZED STATE OFFICIAL *

I, _____, of the _____ certify that the above claimant was a registered player, coach, assistant coach, or participant at the time the accident occurred.

Signature of Authorized State Official

Title

Date

* Must be signed by the authorized state soccer association administrator with the state soccer office.

CLAIMANT'S NAME: _____

FAILURE TO COMPLETE THIS FORM MAY RESULT IN UNNECESSARY DELAY IN THE PROCESSING OF THIS CLAIM.

SECTION V PARENT / GUARDIAN / CLAIMANT INFORMATION

Father / Guardian / Claimant

Mother / Guardian / Claimant

Name: _____

Name: _____

Address: _____

Address: _____

City: _____

City: _____

State: _____ Zip: _____

State: _____ Zip: _____

Home Phone: (_____) _____ - _____

Home Phone: (_____) _____ - _____

Employer: _____

Employer: _____

Phone: (_____) _____ - _____ Ext. _____

Phone: (_____) _____ - _____ Ext. _____

Email: _____

Email: _____

Is claimant covered under ANY other insurance policy? ☐ Yes ☐ No

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (_____) _____ - _____

Insured Name: _____

Insured ID #: _____ Insured Group # / Name: _____

If your son or daughter has medical insurance coverage as an eligible dependent from a previous marriage as mandated in a divorce decree, please give name, address and phone number of responsible party: _____

SECTION VI STATEMENT OF CERTIFICATION/AUTHORIZATION TO RELEASE INFORMATION

Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

I hereby authorize any physician, hospital, or other medically related facility, insurance company, or other organization, institution or person that has any records or knowledge of me, and/or the above named claimant, to disclose, whenever requested to do so by K&K Insurance or its representative, any and all such information. A photocopy of this authorization shall be considered as effective and valid as the original.

Signature of Parent / Guardian / Claimant

Date

SECTION VII ASSIGNMENT OF BENEFITS

ALL BENEFITS WILL BE MADE PAYABLE TO DOCTORS AND HOSPITALS INVOLVED, UNLESS ACCOMPANIED BY PAID RECEIPTS.

Coverage Underwritten by: Nationwide Life Insurance Company
Claims Administrator: K&K Insurance Group
1-800-237-2917

NORTH TEXAS STATE SOCCER ASSOCIATION ACCIDENT MEDICAL CLAIM FORM

GUIDELINES FOR SUBMITTING A YOUTH SOCCER ACCIDENT CLAIM FORM

1. Complete **ALL** questions on the Youth Soccer Accident Claim Form.
2. Have the coach or another local official that witnessed the accident sign **Section III** (COACH OR LOCAL OFFICIAL VERIFICATION).
3. Sign the claim form in **Section VI** (STATEMENT OF CERTIFICATION/AUTHORIZATION TO RELEASE INFORMATION.)
4. File this new report of claim within 90 days of the date of accident or as soon thereafter as is reasonably possible.
5. If you have other insurance, submit your itemized bills to the other carrier first. You will receive a payment Explanation of Benefit worksheet (EOB) from your other carrier. Do **NOT** wait until your other carrier has processed all your bills before filing a Youth Soccer Accident Claim Form.
6. You may attach itemized bills and your other carrier's EOBs that are ready at the time of submitting this Claim Form.
7. Send the Claim Form to your State Association for verification and authorized state signature.
8. Upon receipt of the claim form from your state association K&K Insurance will forward an acknowledgement form advising you of receipt of your claim. All future correspondence concerning your claim should be directed to K&K Insurance at the address and phone number listed on your acknowledgement.

HELPFUL REMINDERS

1. Each itemized bill **MUST** show the following:
 - Provider of Service's Name
 - Provider's Address
 - Provider's Federal Tax ID#
 - Provider's Telephone #
 - Date of Service
 - Diagnosis Description or Codes (ICD-10)
 - Procedure Description or Codes (CPT)
 - Charge for each Procedure
2. Additional bills to be submitted at a later date (after the initial submission of your claim) should be mailed directly to K&K Insurance with the following information: Name of the claimant, date of the accident, and name of the State Youth Soccer Association.
3. Please allow time to properly process your claim.
4. Please respond promptly to any correspondence requesting additional information. It is the Parent / Guardian / Claimant's responsibility to request this information from the provider of service or from your primary carrier.
5. An Explanation of Benefits will be sent to you by K&K Insurance.

MOST FREQUENTLY ASKED QUESTIONS

What is an itemized bill?

An itemized bill is a detail of the procedures performed by a licensed provider of service; i.e. Hospital, Clinic, Physician, etc.

What if I don't have an itemized bill?

The Parent/Guardian must request this information from the provider of service. Some providers only mail a balance due statement. K&K Insurance is unable to process this charge without an itemized bill. Again, request this information from the provider service. Explain that you have Youth Soccer Excess Accident Coverage.

Can you process this claim with my other insurance carrier's worksheet alone?

No, the Payment Explanation (EOB) from your other insurance does not have complete information to process this claim.

What if I don't have my other carrier's payment explanation (EOB)?

The Parent/Guardian must request the EOB from their other insurance carrier.