Team Check-In

1. Coach/manager will log into their gotsport profile. Click on person icon in top right to access profile.
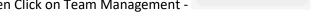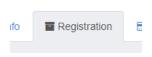
   Then Click on Team Management -

   Then Click on your team name that is in the 2024 North Texas State Cup

2. After clicking into team, go to Team Registrations Tab. Then Click on the 2024 North Texas State Cup.

3. Then click on the Registration tab.

4. You will click Edit. This will allow you to upload your most current Spring 2024 official roster if you did not do so at time of registration.

5. You will need to upload your most current Spring 2024 NTSSA Official Roster.
   This is the roster from your home association, that has their signature. Not your league roster.
   ==Head coach of team needs to sign next to the registrar's signature to verify roster is correct.== Then upload to your event registration where indicated.

NOTIFY BUTTON:

Once event roster has been generated and you have confirmed your signed official roster is uploaded, please notify us through the event. You do this by going to your profile, your team, Team Registrations tab, then 2024 North Texas State Cup, then the info tab. Click the Notify button on the right. You can simply state "Ready for roster check". Make sure to hit save. This is the same place you can notify us with any roster questions or roster help.

We will notify you in the event if anything needs correction or confirmation in the same place.

==You must have Team Check In documents and Roster uploaded by April 8th.==

==Event roster freeze and last day to add club pass players is April 17th. No exceptions.==

If you need any assistance, you can also contact your club administrator and they can assist you through the club management tab, then teams, your team, team registrations.