



THIS CLEARANCE REQUEST APPLICATION CAN BE USED IN TWO INSTANCES. REVIEW AND SELECT THE APPLICABLE INSTANCE THAT APPLIES TO THE MINOR AND ATTACH THE OUTLINED REQUIRED DOCUMENTS WHEN SUBMITTING

MINORS | PARENTS MOVE EXCEPTION

Application criteria:

- Player is between the ages of 10 and 17 at the time of registration
- The player has moved with his/her parents/legal guardians to the United States for reasons not linked to soccer
- The player is not a United States citizen
- The parents and the player are moving to the United States

FIFA REQUIRED DOCUMENTS

- Documents must be in English, Spanish, German, or French
 - Official notarized translation required with the original document if not in one of the above listed languages

FIFA reserves the right to request additional documents other than those listed below

DOCUMENTS REQUIRED	ACCEPTABLE DOCUMENT TYPES
1. PLAYER'S BIRTH CERTIFICATE	Limited the following: • Original Birth Certificate (must contain parentage information)
2. PLAYER'S PERSONAL IDENTIFICATION DOCUMENT (PID)	Limited to ONE (1) of the following: • Passport (include photo page) • Permanent Resident Card • Employment Authorization Document (EAD) • Visa w/photo • Foreign Government Issued National ID w/photo
3. PARENTS' / LEGAL GUARDIANS' PERSONAL IDENTIFICATION DOCUMENT (PID)	Limited to ONE (1) of the following for each parent/guardian: • Passport (include photo page) • Permanent Resident Card • Employment Authorization Document (EAD) • Visa w/photo • Foreign Government Issued National ID w/photo
	If only one biological parent moved to the United States with the player, FIFA also requires ONE (1) of the following: • A custody document indicating the moving parent has custody of the player • A signed letter from the non-moving parent consenting to the player's residence in the new country along with the non-moving parent's ID • If neither of the above can be obtained, a letter from the moving parent stating that the non-moving parent is not able to be contacted and does not occupy a role in the player's life • If parent is remarried, provide marriage certificate and proof of previous marriage termination



4. PARENTS' / LEGAL GUARDIANS' PROOF OF RESIDENCE	Limited to ONE (1) of the following: - Utility bill (gas, electric, cell phone, internet) issued within the last 6 months that contains parent name, and address - Lease, Mortgage, Deed, or Title that contains the start date at the residence, parent name, and address. Must submit <u>full</u> document.
5. PARENTS' / LEGAL GUARDIANS' PROOF OF EMPLOYMENT	<u>IF EMPLOYED</u> - Signed and dated employment verification letter from the employer of each parent/guardian that is residing in the United States that confirms the employment start date <u>IF SELF EMPLOYED</u> - A letter from the self-employed parent stating that he/she is self-employed OR - Business tax return forms or confirmation issued by the relevant government authority (example: business registration) <u>IF UNEMPLOYED</u> - If one of the parents does not work a signed letter from the non-working parent stating that he/she does not work <u>IF ATTENDING SCHOOL</u> - The full long-form F-1 visa page signed by the DOS - A letter confirming enrollment signed by the school, and proof of payment of tuition from the school, or a recent report card from the school demonstrating that academic pursuit is ongoing
6. PARENT / GUARDIAN STATEMENT	- Statement signed and dated by the parents'/legal guardians' detailing the reasons and circumstances behind the family's move to the United States <u>MUST</u> indicate reason for the move was not related to soccer
7. CLUB STATEMENT	Letter from registering club must: - State club headquarters address - State how first contact with player occurred (tryouts, walk on etc.) - Signed by club administrator and/or coach

MINORS | U.S. CITIZEN RETURNING TO THE UNITED STATES ALONE

(PARENTS HAVE ALWAYS BEEN IN THE U.S.)

Application criteria:

- Player is between the ages of 10 and 17 at the time of registration
- The player is a United States citizen**
- The player is returning to the United States to play with an affiliated , U.S. based club
- The parents of the minor have **lived continuously in the United States** for over a year while the player was abroad

FIFA REQUIRED DOCUMENTS

- Documents must be in English, Spanish, German, or French
 - Official notarized translation required with the original document if not in one of the above listed languages

FIFA reserves the right to request additional documents other than those listed below



DOCUMENTS REQUIRED	ACCEPTABLE DOCUMENT TYPES
1. PLAYER'S BIRTH CERTIFICATE	Limited the following: • Original Birth Certificate (must contain parentage information)
2. PLAYER'S PERSONAL IDENTIFICATION DOCUMENT (PID)	Limited to ONE (1) of the following which includes DATE OF BIRTH: • Passport (include photo page) • Permanent Resident Card • Employment Authorization Document (EAD) • Visa w/photo • Foreign Government Issued National ID w/photo
3. PARENTS' / LEGAL GUARDIANS' PERSONAL IDENTIFICATION DOCUMENT (PID)	Limited to ONE (1) of the following for each parent/guardian: • Passport (include photo page) • Permanent Resident Card • Employment Authorization Document (EAD) • Visa w/photo • Foreign Government Issued National ID w/photo • U.S. Driver's License
	If only one biological parent moved to the United States with the player, FIFA also requires ONE (1) of the following: • A custody document indicating the moving parent has custody of the player • A signed letter from the non-moving parent consenting to the player's residence in the new country along with the non-moving parent's ID • If neither of the above can be obtained, a letter from the moving parent stating that the non-moving parent is not able to be contacted and does not occupy a role in the player's life • If parent is remarried, provide marriage certificate and proof of previous marriage termination
4. PARENTS' / LEGAL GUARDIANS' PROOF OF RESIDENCE	Limited to ONE (1) of the following: • Utility bill (gas, electric, cell phone, internet) issued within the last 12 months that contains parent name, and address and show service for at least 1 (one) year continuously • Lease, Mortgage, Deed, or Title that contains the start date at the residence, parent name, and address. Must submit <u>full</u> document.
5. PARENT / LEGAL GUARDIAN STATEMENT	• Statement signed and dated by the parents/guardians indicating they have continuously lived in the United States while their child played abroad
6. CLUB STATEMENT	Letter from registering club must: • State club headquarters address • State how first contact with player occurred (tryouts, walk on etc.) • Signed by club administrator and/or coach

SUBMISSION INSTRUCTIONS

- Submit electronically in **ONE (1)** email to – icrequest@ntxsoccer.org
- Copy all required person(s) as outlined by local state registrar, club, team and league requirements
- Subject line must indicate - Clearance type being requested /Player Name/Club Name
 - Example – Parent Move/John Smith/Kicks Club



- Submit all required documents (see above and review document checklist)
- Attach each document separately to the **ONE** (1) email
- All in PDF format and no larger than 5MB
- Application must contain current and accurate information
- Applications must be submitted a minimum of 30 days prior to official start of club/league play

NOTE - Submitting at least 30 days prior to the start of official club/team/league play does not guarantee the player will be eligible as process times vary based on clearance type requesting and information submitted.

STATUS UPDATES

North Texas State Soccer will not respond to emails which solely request a status update of submitted application due to the high volume of applications received.



APPLICATION TYPE

FIRST REGISTRATION (FR)

Has the player ever registered or played soccer at any level with an affiliated* team/club/league outside of the United States ? (*Meaning affiliated to the foreign Federation as members are affiliated to USSF)	YES*	NO
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**If YES is selected you will need to complete the below section – International Transfer Certificate*

INTERNATIONAL TRANSFER CERTIFICATE (ITC)

FEDERATION OF LAST REGISTRATION			
FORMER FOREIGN CLUB			
LAST MATCH PLAYED	MONTH	DAY	YEAR
STATUS WITH FOREIGN CLUB	PURELY AMATEUR		PROFESSIONAL

PLAYER | BIOGRAPHICAL INFORMATION

PLAYER'S FIFA ID (will not have if FR)				
NAME	LAST	FIRST	MIDDLE	
DATE OF BIRTH	MONTH	DAY	YEAR	
COUNTRY OF BIRTH				
GENDER	MALE	FEMALE	SELF DESCRIBE	
CURRENT U.S. ADDRESS	STREET	CITY	STATE	ZIP CODE



PARENTS/LEGAL GUARDIANS | BIOGRAPHICAL INFORMATION

MOTHER'S / LEGAL GUARDIAN NAME	MAIDEN	FIRST	MIDDLE
FATHER'S / LEGAL GUARDIAN NAME	LAST	FIRST	MIDDLE
I give permission for my child to register/play soccer with the club listed in this application (SIGNATURE REQUIRED)			

REGISTERING CLUB INFORMATION TO BE COMPLETED BY CLUB REPRESENTATIVE

REGISTRATION DATE OF PLAYER	MONTH	DAY	YEAR
CLUB NAME	FIFA CLUB ID		
STATUS	PROFESSIONAL		PURELY AMATEUR X
GENDER	MEN'S	WOMEN'S	COED
PRIMARY EMAIL			
PRIMARY PHONE NUMBER			
LEAGUE NAME			
STATE ASSOCIATION	North Texas State Soccer		
MEMBER ORGANIZATION			

REGISTERING CLUB PRO AFFILIATION STATUS

FIFA defines a professional affiliation as a legal, financial, or de facto link to a professional club domestic or abroad. This includes but is not limited to summer camps, the use of the training facilities, shared club names, pathway to participate on the full team, sponsorships by the full team, fundraisers, etc.

Responsibility lies with purely amateur club to provide verification that the association is only in the instances listed below:

- If an amateur club ONLY shares a Name with a professional club
- If an amateur club is participating in pro affiliated league solely for level of competitive play

PRO AFFILIATION STATUS	YES *	NO
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NAME OF PRO AFFILIATED CLUB

CHECKLIST | DOCUMENTS ATTACHED

PLAYER'S BIRTH CERTIFICATE	YES			NO		
PLAYER'S PID	PASSPORT	PERMANENT RESIDENT CARD / EMPLOYMENT AUTHORIZATION DOCUMENT	VISA	FOREIGN GOVERNMENT ISSUED NATIONAL ID		
PARENTS' / LEGAL GUARDIANS' PID	PASSPORTS	PERMANENT RESIDENT CARDS / EMPLOYMENT AUTHORIZATION DOCUMENTS	VISAS	FOREIGN GOVERNMENT ISSUED NATIONAL IDS		
PARENTS' / LEGAL GUARDIANS' PROOF OF RESIDENCE	UTILITY BILL	LEASE	MORTGAGE	DEED	TITLE	
PARENTS' / LEGAL GUARDIAN EMPLOYMENT AUTHORIZATION DOCUMENT	YES			NO		
PARENTS' / LEGAL GUARDIANS' PROOF OF EMPLOYMENT	EMPLOYER VERIFICATION LETTER	SELF-EMPLOYED	UNEMPLOYED	PROOF OF SCHOOL ENROLLMENT		
PARENTS' / LEGAL GUARDIANS' STATEMENT	YES			NO		
COMPLETED CLUB STATEMENT	YES			NO		

SIGNATURE

NAME

TITLE

I declare that this application, to the best of my knowledge and belief, is true, correct, and complete.

MINORS CLEARANCE APPLICATION
PARENTS MOVE EXCEPTION
SEPTEMBER 2023



SIGNATURE	
DATE SUBMITTED	