



How to Clone Roster into Event & add Club Pass Players

1. Coach/manager will log into their gotSPORT profile. Click on person icon in top right to access profile. 

Then Click on Team Management -

 Team Management

Then Click on your team name that is in the 2023 North Texas State Cup

2. After clicking into team, go to Rosters, click drop down menu and select 2023 North Texas State Cup. Hit Search.
3. You will then make the “Clone roster from” drop down be your **current home association 22/23 registration event**. (Do not use the league event, only your home association event) Then hit Submit.

Example:

Clone roster from

Classic/Chamber Competitive Team Home Registration Fall 2022 / Spring 2023 1

Submit

4. After cloning, make sure players are correct. You can now add any club pass players.
5. Club Pass – you will add club pass on the same page, but using the Add Club Pass Player button on the left. You can only add players as a club pass if they are registered to a NTSSA team in the same club as your team)

Add Club Pass Player

Once done, follow the Check-In Document Instructions.

If you need any assistance on your roster, you can also contact your club administrator and they can assist you through the roster builder feature in the club account.