



2023 USYS North Texas Presidents Cup

Verify Event Roster

Club Pass Players & Guest Players

1. First, please verify that your event roster is correct. Coach or Manager will log into their GotSport profile.

Then Click on Team Management -



Then Click on your team name that is in the NTX Soccer Presidents Cup.

2. After clicking into team, go to Team Registrations tab, then click on 2023 NTX Soccer Presidents Cup

(If you don't see it, please make sure you are in the right team. Also, be sure it's the 2023 event, not a previous year.)

Team Registrations

Event

[2023 NTX Soccer Presidents Cup](#)

3. Then click on Roster Tab. Verify players listed are correct. Check Status column as well. (P is Primary. CP for Club Pass. G for Guest Player). Also be sure to check your coach and manager tab.

Make notes of names and date of births of anyone missing, if they are.

A light gray button with a small icon of a list and the text "Roster".

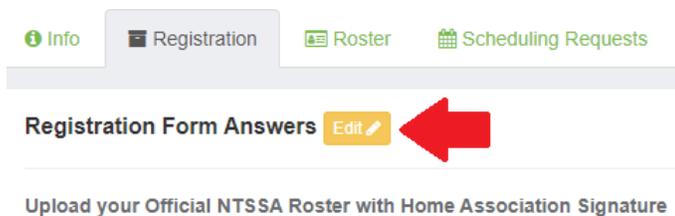
Roster

4. Now Click on the Registration Tab

A light gray button with a small icon of a document and the text "Registration".

Registration

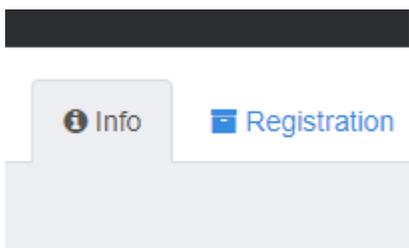
5. If you have guest players, Click on “Edit” and then you will be able to upload your completed guest player forms where indicated. Must be completed forms. Skip this step if you do not have guest players and go to step 7.



6. Make sure you hit Save after adding guest players forms.



7. Click on Info Tab. Then click on Notify button on the far right.



8. This is there you will not list out any player names and date of births that were missing from your event roster.

Make sure to include if they are Primary (from your official roster), Club Pass, or a Guest Player.

If everything was correct on event roster and no players are missing, please just put Roster Confirmed.

Hit Save.

If you notify us of missing players, please keep an eye on your email and the event notifications for any communication from us.